

Troop 164 Emergency Mobilization Plan

Purpose of the Mobilization Plan

- To provide a structure for timely and predictable response to emergency conditions.
- To provide a method for mobilization of Boy Scout Troop 164 of Portsmouth NH to serve the community's needs in times of an emergency
- To provide support to local emergency response agencies.

Definitions

1. ***Mobilization plan*** - A plan used in case of an emergency that helps the troop accomplish a task efficiently and safely.
2. ***Emergency*** - a situation in which people are in need of immediate help.
3. ***Emergency conditions*** - Conditions that are potentially life threatening, could damage property, and require immediate action to protect people and property.
4. ***Natural disaster*** - A disaster caused by natural elements. This may include, but not limited to hurricanes, tornadoes, thunderstorms, fires, ice storms or floods.
5. ***Man-made disasters*** - A disaster caused by the actions of humans. A man-made disaster may include, but not limited to chemical spills, radioactive contamination, terrorist attack, electrical failure, etc.
6. ***Personal Emergency Service Pack*** - A pack that contains the items required for a troop mobilization to help during an emergency. See Appendix A for check list.
7. ***Call Tree*** - A list of scout and leader phone numbers is maintained in Google Docs and will be used contact all members of Troop 164 the event the Troop Mobilization Plan is activated.
8. ***Request Level*** - The category of notification for activation of the Troop Mobilization Plan. See Appendix B for Request Levels.

Mobilization Plan: Basic Concept and how it works

This Troop Mobilization Plan was created to mobilize the troop efficiently and safely to a predetermined place. Troop 164 may be called upon in the event of a natural disaster or man-made emergency to assist local or state agencies. Having a Troop Mobilization Plan shows community leaders this troop is a reliable resource that can be counted on in the event of an emergency. Troop 164 will be mobilized when assistance is called for by the appropriate emergency agency.

The Scoutmaster will initiate the Troop 164 call tree using the Call Tree roster in Google Docs and designate an assembly area and reporting time. The Senior Patrol Leader (SPL) will designate the task to be performed and the troop will perform the assigned task using the Patrol Method of organization.

- Safety during troop mobilization is of the utmost importance. Use the buddy system at all times
- Scouts will only render assistance as directed by Scoutmasters or emergency personnel
- A Scout is NEVER to attempt a task above the training he has received.
- The Troop Mobilization Plan will be exercised as a drill at least semi annually and should include an annual joint mobilization with other Scout Troops, EMS, Fire, Police and Emergency Management agencies if possible.

Drill and Disaster Mobilization Steps

1. The Scoutmaster is notified by emergency officials that Troop 164 is needed to assist
2. The Scoutmaster starts the Call Tree and designates assembly area and time
3. Scouts report to assembly area
4. Assembly area is set up and SPL designates patrol tasking
5. Scouts complete assigned task
6. Scoutmaster dismisses the troop at the end of the exercise or when emergency managers no longer need assistance
7. SPL and Scoutmasters complete after action review using The Evaluation Process
8. Train and refine plan
9. Conduct drill roughly six months from current date

Mobilization Rules

1. Bring a complete Personal Emergency Service Pack and other items instructed to bring
2. Wear Class A Uniform, unless otherwise instructed.
3. Be Prepared to stay until assistance is no longer needed
4. Direct all communication, questions, or request for information from those outside Troop 164 to Scoutmaster or SPL
5. Report all injuries immediately, no matter how minor, to Scoutmaster or SPL
6. In the event mobilization requires tents to be set up, two scouts will be assigned to guard the troop sleeping area.

Evaluation Process

Immediately after every mobilization, whether real or a drill, an evaluation will be conducted by the Scoutmaster, Assistant Scoutmasters, Committee Chairman, SPL and Patrol Leaders for the purpose of measuring the effectiveness of Troop 164 as a legitimate resource to the community.

The Following points should be a part of the evaluation process.

- Was the Troop 164 Call Tree correct and effective?
- Was the assembly area set up and rules followed?
- Did all scouts have a complete Emergency Service Pack?
- Did all scouts understand and follow Mobilization Step and Rules?
- Where instructions clear?
- Was the drill conducted in a timely manner, had this been an actual emergency?
- Was the drill realistic?
- What was the greatest, problem, challenge, conflict, friction, etc?
- How did we make a difference?
- How can we improve?
- Was the mobilization a success?

Assembly Area

- The Troop 164 scout trailer, if on site, will always be the rallying point during a mobilization, unless otherwise designated by the Scoutmaster or SPL
- First Patrol member to arrive at assembly area will get a Patrol roster from Scoutmaster or SPL and check in all patrol members as they arrive
- Complete check in list will be given to SPL
- Scouts will clear assembly area of any debris
- Scouts will set up canopies, tents, etc as directed by Scoutmaster or SPL
- All visitors will be escorted to Scoutmaster
- If you leave assembly area for any reason use the buddy system
- Safety at all time
- Scouts are authorized to complete only those tasks designated by Scoutmaster or SPL and for which they have received training

Appendix A

Personal Emergency Service Pack

Essentials

- Pocket knife (Totin' Chip training)
- Warm clothing- layers
- Raingear
- Water bottle and water
- Flashlight or headlamp (extra batteries/ bulb)
- Trail food
- Fire Starter and Matches
- Sun Protection
- Compass
- Whistle

Personal First Aid Kit

- 6 adhesive bandages
- 2 gauze pads 3X3
- 1 roll of tape
- Moleskin
- Soap
- Antiseptic
- Scissors
- Sterile gloves

Clothing

- Underwear
- Socks

- Extra clothing based on weather conditions

Personal Items

- Toothbrush and tooth paste
- Soap
- Comb
- Toilet paper
- Moist wipes
- Shoelaces
- Needle and thread

Camping Gear

- Sleeping bag
- Sleeping pad
- Pillow (optional)
- Mess kit
- Utensils

Other Items

- Watch
- Pencil and small notebook
- Extra batteries
- Pocket knife (Totin' Chip training)
- 50 feet of para cord
- Money
- Work gloves
- Safety glasses
- Dust Mask

- Bandana or handkerchief
- 3 large trash bags

Appendix B

Mobilization Request Levels

This Troop Mobilization Plan will cover two levels of request; a Drill and a Disaster Emergency Request.

Level 1 Request-Event Notification or Drill

- Initiated at troop level
- Mobilization exercise or drill
- Practicing call down roster
- Used by any scout when working on Emergency Preparedness Merit Badge

Level 2 Request-Disaster/Emergency Response

- Initiated by local emergency personnel, EMS, Police, Fire, Red Cross, etc
- Search and rescue
- Messenger service for local EMS
- Shelter set up for disaster victims
- Assist with food and water distribution to disaster victims
- Any other emergency approved by the Scoutmaster and Troop Committee

Appendix C

Call Down Roster

The Troop 164 call tree is started by the Scoutmaster. The Scoutmaster will initiate the call tree informing the entire Troop of the event.